

**L. W. "Nubbin" Cooper Jr.**  
County Commissioner, Precinct 1



**Amanda Young**  
County Commissioner, Precinct 3

**Chris Kirkendall**  
County Commissioner, Precinct 2

**Ernie Koch**  
County Commissioner, Precinct 4

**Wayne McDaniel**  
County Judge

**COMMISSIONERS COURT OF HARDIN COUNTY, TEXAS**  
**HARDIN COUNTY COURTHOUSE ■ COMMISSIONERS COURTROOM (A-131)**

**NOTICE OF REGULAR MEETING AND AGENDA**  
**TUESDAY | MARCH 12, 2024 | 10:00 A.M.**

Any attendee of this Open Meeting may be permitted to comment on an Agenda Item for a period of three (3) minutes by raising their hand and being recognized by the Presiding Member prior to the Court acting on any item. Anyone who addresses Commissioners Court must do so from the podium.

**AGENDA AND MINUTES**

**BE IT REMEMBERED THAT ON MARCH 12, 2024, THERE WAS BEGUN AND HOLDEN A REGULAR MEETING OF THE COMMISSIONERS' COURT OF HARDIN COUNTY, TEXAS, WITH THE FOLLOWING MEMBERS OF THE COURT PRESENT:**

**HONORABLE WAYNE MCDANIEL**  
**HONORABLE L.W. COOPER, JR.**  
**HONORABLE CHRIS KIRKENDALL**  
**HONORABLE AMANDA YOUNG**  
**HONORABLE ERNIE KOCH**  
**HONORABLE CONNIE BECTON**

**HARDIN COUNTY JUDGE**  
**COMMISSIONER PCT. 1**  
**COMMISSIONER PCT. 2**  
**COMMISSIONER PCT. 3**  
**COMMISSIONER PCT. 4**  
**HARDIN COUNTY CLERK**

**WHEN THE FOLLOWING PROCEEDINGS WERE HAD AND ORDERS MADE TO-WIT; IN ADDITION TO THE ROUTINE BUSINESS OF THE COUNTY, THE SUBJECT OF SAID MEETING WILL BE THE FOLLOWING:**

- 1) Establish Quorum and Call Meeting to Order | *Hon. Wayne McDaniel*
- 2) Invocation and Pledge of Allegiance | *Hon. L.W. (Nubbin) Cooper, Jr.*

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- 3) Consider and possibly approve the February 27, 2024 Regular Meeting [Minutes](#) as presented by *Hon. Connie Becton, County Clerk.* (SEE ATTACHED)  
**MOTION BY: COMMISSIONER YOUNG**  
**SECOND BY: COMMISSIONER KOCH**  
**IN FAVOR: JUDGE MCDANIEL, COMMISSIONER KIRKENDALL, COMMISSIONER COOPER, COMMISSIONER YOUNG AND COMMISSIONER KOCH.**  
**ACTION: APPROVED AS PRESENTED**
  
- 4) Consider approval of request to cancel all [Registered Claims](#) from February 27, 2024; and Approval of [Cash Statement](#) as presented by *Hon. Deborah McWilliams, County Treasurer.* (SEE ATTACHED)  
**MOTION BY: COMMISSIONER KIRKENDALL**  
**SECOND BY: COMMISSIONER COOPER**  
**IN FAVOR: JUDGE MCDANIEL, COMMISSIONER KIRKENDALL, COMMISSIONER COOPER, COMMISSIONER YOUNG AND COMMISSIONER KOCH.**  
**ACTION: APPROVED AS PRESENTED**
  
- 5) Authorization to pay [County bills](#) as presented by *Mrs. Angela Gore, County Auditor.* (SEE ATTACHED)  
**MOTION BY: COMMISSIONER KIRKENDALL**  
**SECOND BY: COMMISSIONER KOCH**  
**IN FAVOR: JUDGE MCDANIEL, COMMISSIONER KIRKENDALL, COMMISSIONER COOPER, COMMISSIONER YOUNG AND COMMISSIONER KOCH.**  
**ACTION: APPROVED AS PRESENTED**
  
- 6) Authorization for County Treasurer to open one (1) new interest-bearing bank account (titled: Hardin County Rural Law Enforcement Grant) at First Financial Bank as [requested](#) by *Hon. Deborah McWilliams, County Treasurer.* (SEE ATTACHED)  
**MOTION BY: COMMISSIONER KIRKENDALL**  
**SECOND BY: COMMISSIONER YOUNG**  
**IN FAVOR: JUDGE MCDANIEL, COMMISSIONER KIRKENDALL, COMMISSIONER COOPER, COMMISSIONER YOUNG AND COMMISSIONER KOCH.**  
**ACTION: APPROVED**
  
- 7) Consider approval of [request](#) by *Mr. Alex Parker, Floodplain Administrator,* to approve corrected replat of Tranquility Forest Estates Phase II, a Subdivision recorded in Volume 4, Page 264A, Public Records of Hardin County, Texas, in the Francisco Arriola League, Abstract No. 2, located in Precinct 1. Plat was approved by Commissioners Court on June 27, 2023, and was not signed by Surveyor. (SE ATTACHED)  
**MOTION BY: COMMISSIONER COOPER**  
**SECOND BY: COMMISSIONER YOUNG**  
**IN FAVOR: JUDGE MCDANIEL, COMMISSIONER KIRKENDALL, COMMISSIONER COOPER, COMMISSIONER YOUNG AND COMMISSIONER KOCH.**  
**ACTION: APPROVED**



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- 8) Consider **request** by *Mrs. Jennifer Walters, HCCVAC Director*, to authorize Hardin County Crime Victims Assistance Center to solicit donations for the following: the 2024 Annual Law Enforcement Appreciation Dinner, Child Abuse and Awareness Event - Pave the Way to Prevention and 500 printed client intake folders with a value not to exceed \$1,850.00. **(SEE ATTACHED)**

**MOTION BY: COMMISSIONER YOUNG**

**SECOND BY: COMMISSIONER KOCH**

**IN FAVOR: JUDGE MCDANIEL, COMMISSIONER KIRKENDALL, COMMISSIONER COOPER, COMMISSIONER YOUNG AND COMMISSIONER KOCH.**

**ACTION: APPROVED**

- 9) Consider approval of **request** by the County Auditor to amend the Rural Law Enforcement Grants Senate Bill (SB-22) FY24 Budget by creating Revenue and Expenditure line items for the County Attorney and District Attorney Offices as follows: **(SEE ATTACHED)**

<b>Rural Law Enforcement Grants Senate Bill (SB-22)</b>			
<b><i>FY2024 Budget</i></b>			
<b>Revenue</b>			
034-333-100	State Payments – County Attorney Office		\$275,000.00
034-333-200	State Payments – District Attorney Office		\$275,000.00
	<b>TOTAL REVENUE</b>		<b>\$550,000.00</b>
<b>Expenditures</b>			
034-475-000	County Attorney SB22 Expenditures		\$0.00
034-475-103	Salaries - Assistants		\$143,046.00
034-475-104	Salaries - Investigators		\$18,658.00
034-475-105	Salaries - Clerical		\$21,008.00
034-475-107	Salaries - Temporary		\$21,692.00
034-475-201	FICA Taxes		\$15,640.00
034-475-202	Health Insurance		\$21,745.00
034-475-203	Retirement		\$31,299.00
034-475-204	Workers Comp Insurance		\$381.00
034-475-206	State Unemployment Tax		\$353.00
034-475-207	Dental Insurance		\$766.00
034-475-208	Life Insurance		\$99.00
034-475-209	Supplemental Death		\$313.00
	<b>TOTAL CA EXPENDITURES</b>		<b>\$275,000.00</b>
034-476-000	District Attorney SB22 Expenditures		\$0.00
034-476-103	Salaries - Assistants		\$5,424.00
034-476-104	Salaries - Investigators		\$5,426.00
034-476-105	Salaries - Clerical		\$48,933.00
034-476-107	Salaries - Temporary		\$83,019.00
034-476-150	Salaries - Other		\$30,355.00
034-476-201	FICA Taxes		\$13,560.00
034-476-202	Health Insurance		\$54,025.00

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034-476-203	Retirement	\$27,138.00
034-476-204	Workers Comp Insurance	\$402.00
034-476-206	State Unemployment Tax	\$311.00
034-476-207	Dental Insurance	\$1,884.00
034-476-208	Life Insurance	\$198.00
034-476-209	Supplemental Death	\$275.00
034-476-225	Auto Allowance	\$4,050.00
	<b>TOTAL DA EXPENDITURES</b>	<b>\$275,000.00</b>

**MOTION BY: COMMISSIONER KIRKENDALL**

**SECOND BY: COMMISSIONER YOUNG**

**IN FAVOR: JUDGE MCDANIEL, COMMISSIONER KIRKENDALL, COMMISSIONER COOPER, COMMISSIONER YOUNG AND COMMISSIONER KOCH.**

**ACTION: APPROVED**

- 10) Consider approval of request by *Hon. Mark Davis, Sheriff*, to create two (2) new Corrections Officer (CO-1) positions at a wage of \$1,749.96 bi-weekly effective March 17, 2024, utilizing the FY24 Rural Law Enforcement Grant (SB-22) Budget that was previously approved by Commissioners Court on February 27, 2024. **(SEE ATTACHED)**

**MOTION BY: COMMISSIONER KOCH**

**SECOND BY: COMMISSIONER YOUNG**

**IN FAVOR: JUDGE MCDANIEL, COMMISSIONER KIRKENDALL, COMMISSIONER COOPER, COMMISSIONER YOUNG AND COMMISSIONER KOCH.**

**ACTION: APPROVED**

- 11) Consider approval of request by *Hon. Matthew Minick, County Attorney*, to utilize funds from the waived County Attorney's Supplement in the amount of \$4,497 (remaining balance of \$4,497) to cover the cost of purchasing a new desk with private work space solution for a new employee in the County Attorney's Office. **(SEE ATTACHED)**

**MOTION BY: COMMISSIONER KIRKENDALL**

**SECOND BY: COMMISSIONER KOCH**

**IN FAVOR: JUDGE MCDANIEL, COMMISSIONER KIRKENDALL, COMMISSIONER COOPER, COMMISSIONER YOUNG AND COMMISSIONER KOCH.**

**ACTION: APPROVED**

- 12) Consider approval of request by *Hon. Matthew Minick, County Attorney*, to create a temporary position titled 'Pre-Trial Diversion Administrator' working full-time for the period March 17, 2024 through September 30, 2024, to be paid at a rate of \$19.23/hour, utilizing the FY24 Rural Law Enforcement Grant (SB-22) Budget as approved in Item #9 of this agenda. **(SEE ATTACHED)**

**MOTION BY: COMMISSIONER KIRKENDALL**

**SECOND BY: COMMISSIONER YOUNG**

**IN FAVOR: JUDGE MCDANIEL, COMMISSIONER KIRKENDALL, COMMISSIONER COOPER, COMMISSIONER YOUNG AND COMMISSIONER KOCH.**

**ACTION: APPROVED**



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- 13) Consider approval of request by *Mrs. Melinda Herrington, Human Resources Director*, to approve new job description for a Pre-Trial Diversion Administrator position in the County Attorney's Office. (SEE ATTACHED)  
**MOTION BY: COMMISSIONER YOUNG**  
**SECOND BY: COMMISSIONER KOCH**  
**IN FAVOR: JUDGE MCDANIEL, COMMISSIONER KIRKENDALL, COMMISSIONER COOPER, COMMISSIONER YOUNG AND COMMISSIONER KOCH.**  
**ACTION: APPROVED**
- 14) Consider approval of request by *Mrs. Melinda Herrington, Human Resources Director*, to approve new job description for a Victims Assistant Coordinator/Paralegal Secretary in the District Attorney's Office. (SEE ATTACHED)  
**MOTION BY: COMMISSIONER YOUNG**  
**SECOND BY: COMMISSIONER KOCH**  
**IN FAVOR: JUDGE MCDANIEL, COMMISSIONER KIRKENDALL, COMMISSIONER COOPER, COMMISSIONER YOUNG AND COMMISSIONER KOCH.**  
**ACTION: APPROVED**
- 15) Consider approval of request by *Mr. Aaron Tupper, Emergency Management Coordinator*, to possibly authorize an allocation in the amount of \$20,001.03 of American Rescue Plan Act of 2021 (ARPA) funding to assist with the purchase of a van to be utilized by the Juvenile Probation Department for the purpose of transporting at-risk youth to medical, dental, and mental health appointments, among other purposes. (SEE ATTACHED)  
**MOTION BY: COMMISSIONER COOPER**  
**SECOND BY: COMMISSIONER KIRKENDALL**  
**IN FAVOR: JUDGE MCDANIEL, COMMISSIONER KIRKENDALL, COMMISSIONER COOPER, COMMISSIONER YOUNG AND COMMISSIONER KOCH.**  
**ACTION: APPROVED**
- 16) Consider approval of request by *Mrs. Misty Sims, Purchasing Agent*, to authorize the County Judge to sign Parkway Church Drainage Ditch Concrete Lining Project Change Order No. 2, a project being funded by American Rescue Plan Act (ARPA) funds. (SEE ATTACHED)  
**MOTION BY: COMMISSIONER YOUNG**  
**SECOND BY: COMMISSIONER KOCH**  
**IN FAVOR: JUDGE MCDANIEL, COMMISSIONER KIRKENDALL, COMMISSIONER COOPER, COMMISSIONER YOUNG AND COMMISSIONER KOCH.**  
**ACTION: APPROVED**
- 17) Consider approval of request by *Mrs. Misty Sims, Purchasing Agent*, to approve acceptance of insurance proceeds in the amount of \$32,032.17 for total loss of a 2021 Chevrolet Van Express (VIN...4505) and remove the vehicle from inventory. (SEE ATTACHED)  
**MOTION BY: COMMISSIONER COOPER**  
**SECOND BY: COMMISSIONER KOCH**  
**IN FAVOR: JUDGE MCDANIEL, COMMISSIONER KIRKENDALL, COMMISSIONER COOPER, COMMISSIONER YOUNG AND COMMISSIONER KOCH.**  
**ACTION: APPROVED**

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18) Consider approval of **request** by *Mrs. Misty Sims, Purchasing Agent*, to authorize the purchase of a 2023 15-passenger Ford Transit Wagon in the amount of \$52,033.20, to be paid by utilizing insurance proceeds in the amount of \$32,032.17 and remaining balance in the amount of \$20,001.03 to be paid by utilizing the ARPA allocation in Item #15 of this agenda. **(SEE ATTACHED)**

**MOTION BY: COMMISSIONER COOPER**

**SECOND BY: COMMISSIONER YOUNG**

**IN FAVOR: JUDGE MCDANIEL, COMMISSIONER KIRKENDALL, COMMISSIONER COOPER, COMMISSIONER YOUNG AND COMMISSIONER KOCH.**

**ACTION: APPROVED**

19) Consider approval of **request** by *Mrs. Misty Sims, Purchasing Agent*, to present results and recommendation regarding proposals received for lease of County owned (Buyout) properties; and possibly award to successful vendor(s). If approved, authorize the County Judge to enter into an Agreement with the selected vendor(s). **(SEE ATTACHED)**

**MOTION BY: COMMISSIONER KIRKENDALL**

**SECOND BY: COMMISSIONER YOUNG**

**IN FAVOR: JUDGE MCDANIEL, COMMISSIONER KIRKENDALL, COMMISSIONER COOPER, COMMISSIONER YOUNG AND COMMISSIONER KOCH.**

**ACTION: APPROVED LEASE WITH JOHN FLOYD AT 2718 HWY 326 SOUTH, SOUR LAKE IN THE AMOUNT OF \$2.00 A YEAR.**

20) Consider approval of **request** by *Mrs. Misty Sims, Purchasing Agent*, to authorize the County Judge to execute Master Lease Purchase Agreement and Schedule of Property No. 2 with AmeriCredit Financial Services, Inc. d/b/a GM Financial, a Delaware Corporation, for lease of a 2024 Chevrolet Silverado Trail Boss Truck for the Health Services Department. **(SEE ATTACHED)**

**MOTION BY: COMMISSIONER YOUNG**

**SECOND BY: COMMISSIONER KOCH**

**IN FAVOR: JUDGE MCDANIEL, COMMISSIONER KIRKENDALL, COMMISSIONER COOPER, COMMISSIONER YOUNG AND COMMISSIONER KOCH.**

**ACTION: APPROVED**

21) Consider approval of **request** by *Mrs. Lora Guynes, Law Librarian*, to authorize the County Judge to execute Patron Access Contract renewal with Thomson Reuters (West Publishing Corporation) for patron access to Westlaw. Yearly total of \$10,541.28 (increase of \$501.96 per year). **(SEE ATTACHED)**

**MOTION BY: COMMISSIONER KIRKENDALL**

**SECOND BY: COMMISSIONER YOUNG**

**IN FAVOR: JUDGE MCDANIEL, COMMISSIONER KIRKENDALL, COMMISSIONER COOPER, COMMISSIONER YOUNG AND COMMISSIONER KOCH.**

**ACTION: APPROVED**

22) Discussion on any other non-agenda item without taking action, including reports from Elected Officials / Department Heads; or announcements which may be of interest to the public.



23)Adjourn.

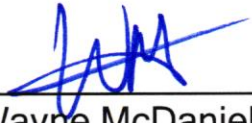
**MOTION BY: COMMISSIONER KIRKENDALL**

**SECOND BY: COMMISSIONER COOPER**

**IN FAVOR: JUDGE MCDANIEL, COMMISSIONER KIRKENDALL, COMMISSIONER COOPER,  
COMMISSIONER YOUNG AND COMMISSIONER KOCH.**

**ACTION: APPROVED**

**RESPECTFULLY SUBMITTED,**



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**Wayne McDaniel  
HARDIN COUNTY JUDGE**



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**Connie Becton  
HARDIN COUNTY CLERK**